

## **Eastern PA Regional Service Minutes**

**Date: August 5, 2007**

**CORRECTED AUGUST 18, 2007**

- **2:10 pm - Meeting called to order with the Serenity Prayer by chairperson: Merle RCM Alt. stepping in for Michelle in her absence.**
- **12 Traditions read by: Jim**
- **12 Concepts read by: Paul**
- **Roll Call (secretary takes roll call):**

RSC Chair	Michelle M. (absent-8/5/07) Merle stepping in to chair.
RSC Co-Chair	<i>Position Open</i>
Secretary	Debbie M.
Co-Secretary	<i>Position Open.</i>
Treasurer	Tim R.
Co-Treasurer	<i>Position Open</i>
Literature Review	<i>Position Open</i>
H & I	Jamie B.
PI/Helpline	Tom F.
Activities	<i>Position Open</i>
Policy	<i>Position Open</i>
Meeting List	Chris L. (absent-8/5/07)
Regional Delegate	Henry D. (absent-8/5/07)
RD Alt.	Merle H.
RCM Beehive	Jeff R.
RCM Bucks Co.	Barry H.
RCM Mont. Co.	Todd S.
RCM Pure & Simple	Kevin P.
- **Quorum met.**
- **Last month's minutes read by: Jeff made a motion to read from New Business on only - Debbie M. – motion to accept minutes by Henry, 2<sup>nd</sup> by Tim R. Motion to accept passed. No corrections.**

### **Area Reports:**

**Beehive Area:** RCM Jeff R. - Greetings everyone and thank you all for being of service to this wonderful program of Narcotics Anonymous! First off I would like to let everyone know that I have been elected as the R.C.M of the Beehive area. It is a honor and a privilege to be of service to N.A. and I will, to the best of my ability, try to help this region grow and become the region I believe it can be. The Beehive area has asked that I thank our R.D. for being at 3 of our last 4 area services and making himself available to us for help and guidance. As I stated in my last report our area has been looking into Insurance. This month we got a quote of \$759.50 per year. This quote was for 1,000,000.00 liability and \$5000.00 medical coverage. It did not state if or how much the deductible would be. There was some discussion about the quote but it was tabled till the motion from region passed or failed at region. Our area's vote was 9-0-0 in favor of the motion for insurance from the region. Our area has teamed up with surrounding area's of S.I.T.M.A.N.A (Hazleton) and Steam Town Area (Scranton) to form a Tri-Area meeting list that we will now have for sale on our literature order forms. Learning to Live group now meets from 7-8 pm on Wednesday nights on the campus of LCCC in room 108 of building 12. Meeting time and location may change at end of August 2007. The Beehive area is holding a softball tournament on August 12 at Kirby park there is a fee of \$75.00 per team. The Beehive area convention will be the weekend of November 16, 17 and 18 at the Ramada Inn on the square. Next time we meet I hope to have some flyers and registration forms. The area donation is \$368.36. In Loving Service.....Jeff R.

**Bucks County Area:** RCM Barry H. - Bucks County area met twice since the last region and is doing quite well. We now have 29 groups as part of the area. We are reimbursing the region \$250 for meeting lists and making a regional donation of \$5373.40. We held area elections and have some positions still open. Our alt-RCM moved out of the area and we will be electing a new alt-RCM at our next service meeting. I have agreed to stay on as RCM until December regional meeting to bridge the gap and train a replacement. Our unity committee is planning a swim party in August, a Unity Day in Sept., as well as our Labor Day Picnic on Labor Day at Tyler State Park. The area has also begun looking into a new meeting location for the Area Service meeting because our present facility is up for sale. In Loving Service.....Barry H.

**Montgomery County Area:** RCM Todd S. – Montco has lost its Unity Committee but our Public Information Committee is in place now and has met 2 times. Some of our homegroups have been holding events in lieu of a Unity Committee. We voted at our last ASC to STOP printing AREA meeting lists for H&I meetings and use only multiregional lists in facilities. The Glenside meetings are still seeking a permanent meeting place. Our donation is \$756.61. In Loving Service.....Todd S. & Eric P.

**Pure and Simple Area:** RCM Kevin P. - **New Meeting Announcement** -We have a new group that's sprung up. The meeting has not officially been recognized by the area because it was created only a week ago. This is a beginners' 1, 2, 3 step meeting. Early Steps Group, Starts at 9:30AM, Christ Community Bible Church, 1830 N Ridge Rd, Perkasie, PA, ½ Mile south from Rt. 313 on Ridge Road. **Meeting that Needs Support** - The 11<sup>th</sup> Hour Group, which meets at Pebble Hill Church Saturday Nights at 11 PM needs support. They currently have no homegroup members and the meeting is being kept alive by a few of our members. Members are asking if there is another homegroup that can band-together with the 11<sup>th</sup> Hour to help support the meeting. An ad-hoc committee was created to investigate what may help save the 11<sup>th</sup> Hour meeting. **Public Information Sub-committee** - The attendance at our PI sub-committee meeting has been good. We recently voted in a chair person, Mathew G. They're still looking for support, but compared to a few months ago, the committee is noticeably stronger. **Results from Unity Day Picnic** - The unity day picnic, held on June 30<sup>th</sup>, 2007, was a great success both in attendance and financially. There were over 100 people in attendance and hundreds of dollars were donated back to the area. The unity ad-hoc committee is planning on having another event, probably in September. The event will most likely be a dinner and dance. **Motion from Region** - Motion #1: From EPARNA - That the Eastern PA Region of NA pursue and obtain General Liability Insurance for all NA meetings and functions within the EPARNA region. The cost for the insurance will not exceed \$3200.00 annually. Vote: 12/0/0 Motion Passes. **Group Celebration** - Just for Today Group - 22 Year Celebration Meeting, 7PM - Food, Fun, Fellowship - St. Paul's Lutheran Church, 1244 Saint Pauls Church Rd, Pennsburg, PA.

**Regional Delegate Report:** Merle H. Hello everyone! I apologize for not being present today, I have been honored to serve NA in another place this weekend. Even though I am only here in spirit, I am still continuing the work as a representative of the recovery we offer in the Eastern Pa Region of Narcotics Anonymous. Greater Philly just hosted the Autonomy Zonal forum last weekend in South Philly. The EPARNA RD and Alternate attended as well as the RSC Treasurer, PI chair, H & I chair and several other members from our region. The hot topic for us was "the seating of new regions!" We believe that most of the forum will join us in support for "recognition" at WSC '08. Another topic that was discussed was the insurance issue. It appears to still be a quest for some regions (even with an RSO) to obtain affordable and viable ways to keep the NA name safe within our Traditions. Lots of questions were raised and our region was in the forefront with the most attractive solutions for this dilemma. Many stories arose from a discussion with, "Who's missing from our meetings?" This was the focal point of the day. All had input and we shared about everything from the problems of who isn't in NA meetings to ways we can pass on the solution and carry the message to those who haven't stayed to hear it! Just another topic that we can discuss at our home areas to better foster unity in service. We are still planning an RSC assembly which will be taking place in mid-September. If there is anyone who wishes to give input and see how the process of our being welcomed as a "new" region works, please attend; date & location to be announced. We would like to plan this location close enough to the people who wish to attend it. So we want to know from the RCMs if your groups have a strong interest in attending this event. This will be the only chance to really understand and offer input to this process before we stand representing you all at the WSC (World Service Conference) in April 2008. Did we mention YOU should ATTEND the Regional Assembly! Recently we have been more focused on this topic of what we'll need with basic information for this presentation. From the subcommittee chairs (and Treasurer), we will be asking for the history of your regional subcommittee. We have already gathered some points from the areas involvement from GPRCNA and will be discussing this at the RSC Assembly. Once this info is compiled, we will present this to the RSC for inclusion in the CAT (Conference Agenda Tracks) that will be seen by ALL Conference participants before the WSC commences. This is where we will make our "position" known and will be the foundation of our motion to be seated as a new region. Still in Loving Service, Henry D. & Merle H.

Informal Poll was taken – will people from your area want to participate in the RSC assembly? Per Barry – with enough notice people will attend. September may be too soon – no Region in between to help pass the word. Per Barry – yes, people from his area will attend but meeting should be scheduled for after next region....other RCM's agreed. Per Todd – as far as Montco...no matter how far out it seems people will need personal invites. Sunday after area may be a possible draw for people or some attendance but if the meeting happens any further north of Pennsburg don't expect Montco people. Todd's homegroup would also be a possible draw for attendance. The RD & Alt RD will be in touch with the RCM's to let them know when it will be and where.

Question.....cut off date for input in the CAT? November.

## **Subcommittee Reports:**

**H&I:** Chair - Jamie B. – Hi. H&I is doing well. I attended the Zonal Forum last month and found it informative. We have not heard from Bee Hive's H&I committee for two months. I will contact Bee Hives H&I Chair and see how we can stay in contact. We are planning a Learning Day for November 7<sup>th</sup> to adhere to our Regional Policy. The Learning Day will be planned with PI. Both PI & H&I agree that communication between the two committees is vital in carrying the NA message to outside facilities/institutions. The church contact has asked that we meet an hour earlier. So the PI chair & myself have discussed that we could use the extra hour for both PI/H&I to get together and talk about how we can support one another. I will keep the areas informed regarding the Learning Day. In Loving Service.....Jamie B.

**PI:** Chair - Tom F. – Today PI discussed phone line problems including updating 12 step lists from areas. Tim & Tom will contact the phone service company in the coming week to discuss fixing any problems and can we purchase the phone number we are using from them. We will figure out what we are doing. We will be setting dates for phone line orientations in each area. When phone line issues happen please write down time, operator's name and the date. Without this information, the phone service company cannot track or solve problems. PI & H&I are planning a regional Learning Day in November. We will be checking dates the church has available. The church asked us if we could meet at 12:00 pm instead of 1:00 pm. The subcommittees will take advantage of this extra time to work together, to work through some of the questions each sub committee is having about the other. Bucks County and Pure & Simple have new PI chairs. Jill from Bucks and Matt from P&S. All areas are holding off on posters and school mailings until phone line issues are settled. Regional PI will travel in the next two months to support area subcommittees. In Loving Service.....Tom F.

**Meeting List:** Chris L. (absent-8/5/07)

**Adhoc Committee for Insurance:** Chair - Barry H. - The Ad-Hoc committee to investigate insurance for the region has completed its request for quotes process. We received 3 independent quotes. They are as follows: 1. A quote from Harvey Prescott Ins. Inc. for \$5100 underwritten by Penn-Patriot Ins. Co. 2. A quote from Essex Insurance Co. for \$8000. 3. A quote from C.M. Stauffer Ins. Agency for \$2617 underwritten by Cincinnati Insurance Co. Based on these 3 quotes the Ad-Hoc committee overwhelmingly recommends C.M. Stauffer to provide General Liability Insurance for the EPARNA region. Not only is their price the best of the bunch but the following are additional benefits. 1. The rate is guaranteed for 3 years. (We would pay \$2617 per year through 2010). 2. We are covered for up to \$1 million for each occurrence with a \$2 million aggregate. The other quotes are for 1 and 1. 3. Cincinnati Ins. Co. is one of 3 underwriters listed in the NA World Service Bulletin #33. If the region approves the insurance motion, the Ad-Hoc committee submits the following motion to be voted on by the RCM's: For EPARNA to purchase General Liability Insurance from C.M. Stauffer Insurance Agency for \$2617. The policy would be in effect from August 1st 2007 and is renewable yearly. ILS, Barry, Debbie and Todd.

**Suspend the order of business to take the RCM's vote for insurance. Todd made the motion, Kevin 2<sup>nd</sup>. Motion to wave the reading of the motion by Todd, 2<sup>nd</sup> by Tom.**

### **Motion from Adhoc Committee for Insurance**

**Motion:** That the Eastern PA Region of Narcotics Anonymous (EPARNA) pursue and obtain General Liability Insurance for all NA meetings and functions within the EPARNA region. The cost for the insurance will not exceed \$3200.00 annually.

**Intent:** To meet growing demands for insurance coverage at our host facilities and in an effort to be fully self supporting, the EPARNA region would like to provide the most cost effective means of coverage for all NA related functions, service committees and meetings in our region.

**Financial Impact:** Based on the historical flow of 7<sup>th</sup> tradition funds from our areas to EPARNA, we can provide this insurance without asking areas for additional money. EPARNA's final decision for acquiring insurance will be based on the lowest of three independent price quotes.

**RCM vote only 4/0/0 motion passes.**

**Adhoc Committee for Insurance Policy:** Chair – Henry. Report given by Eric P – verbal report explaining the flow chart passed out. After the report was presented it was basically negated because Barry H. made it clear that once a claim is made by any person harmed they will be dealing with the facility and then the insurance company, not an NA member (of a homegroup, area or region). The facility is the entity covered by the insurance, NA will have no say in submitted claims.

**Old Business:** none

**B R E A K**

**Treasurer Report:** Tim R. – see attached report.

**New Business from Areas:** No New Business from any area.

**New Business from RD:** none

**New Business from Subcommittees:**

***Motion from Adhoc Committee for Insurance***

**Motion:** For EPARNA to purchase General Liability Insurance from C.M. Stauffer Insurance Agency for \$2617. The policy would be in effect from August 1st 2007 and is renewable yearly.

**Intent:** To provide insurance to the EPARNA region and it's members. (which includes Bee-Hive, Pure & Simple, Bucks & Montco Areas).

**RCM only Vote = 4 yes, 0 no, 0 abstentions. Motion passes.**

**Open Forum:**

Todd S.....need to think about increasing prudent reserves in April (in April all excess monies follow fund flow to the world) prudent reserve needs to be increased to include the cost needed to cover insurance premiums that will come due in August. Will we need to go back to the homegroups to modify the prudent reserve. Per Barry...insurance company can bill us quarterly. We can keep a running tab needed to cover insurance....(ear mark it so to speak).....pay forward money that's not yet due. Create an insurance prudent reserve. If it was just put into prudent reserve would there then need to be a motion to have it paid out of prudent reserve. Let's all think about it and come back to the next region with motions or solutions.

Is there any need to maintain the adhoc committees that were created. Barry....no need to continue. Eric & Henry....no need to continue. We may need a liaison who can send church info to the insurance when church's request insurance....this could be the regional secretary and this will need to be added to policy.....policy change.....will need a non-financial motion that will need to go back through the areas.....

Barry makes a motion, 2<sup>nd</sup> by Jeff. **Motion to go out to the areas for area vote (policy change):**

**Motion:** That the regional secretary be the liaison between the region and our insurance company. This will be added to the regional policy under the duties of the secretary.

**Intent:** For a single point of contact.

RCM's.....please bring your vote back to the next regional meeting on October 7<sup>th</sup>.

**Positions Open at Region - Nominations:**

**Barry H. nominates Jim M. for Regional Co-Chair position. Merle reads qualifications and duties. Jim qualifies himself and then excuses himself.**

**All Vote.....7 yes, 1 no, 0 abstentions.....motion passes. Jim M. IS OUR regional Co-Chair!**

**ALL POSITIONS CHANGE OVER AT OCTOBER REGIONAL MEETING.**

**AD-HOC COMMITTEES FOR INSURANCE AND INSURANCE POLICY ARE DISBANDED.**

**Positions Open for Nominations:** Please bring nominations &/or volunteers to our next regional meeting.

<b>Co-Secretary</b>	<i>No nominations</i>
<b>Co-Treasurer</b>	<i>No nominations</i>
<b>Activities Chair</b>	<i>No nominations</i>
<b>Lit. Review Chair</b>	<i>No nominations</i>
<b>Policy Chair</b>	<i>No nominations</i>

- 4:05 pm Meeting closes with the Serenity Prayer.

**Upcoming Dates:**

<b>Regional Services</b>	<b>Subcommittees</b>
October 7th at 2pm	September 2 <sup>nd</sup> and October 7 <sup>th</sup> at 1pm
December 2 <sup>nd</sup> at 2pm	November 4th and December 2nd at 1pm
February 3 <sup>rd</sup> at 2pm	January 6 <sup>th</sup> and February 3 <sup>rd</sup> at 1pm
April 6 <sup>th</sup> at 2pm	March 2 <sup>nd</sup> and April 6 <sup>th</sup> at 1pm
June 1 <sup>st</sup> at 2pm	May 4 <sup>th</sup> and June 1 <sup>st</sup> at 1pm
August 3 <sup>rd</sup> at 2pm	July 6 <sup>th</sup> and August 3 <sup>rd</sup> at 1pm

*\*Dates and times are subject to change.*